



**GREG COLLETT  
CHIEF**

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# LA GRANGE POLICE DEPARTMENT

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## **OPEN RECORDS REQUEST** **(PLEASE PRINT)**

Today's Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Time: \_\_\_\_\_

Mr / Ms / Mrs: \_\_\_\_\_  
(Circle One) (Name of Person Making Request)

Business or Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Relationship to the person listed in this report: **(Check all that apply)**

\_\_\_ Self    \_\_\_ Parent/Legal Guardian    \_\_\_ Legal Counsel/ Attorney    \_\_\_ Media

\_\_\_ Other > Explain: \_\_\_\_\_

### **Information Requested**

Date of Incident: \_\_\_\_/\_\_\_\_/\_\_\_\_ Time of Incident: \_\_\_\_\_ LPD Case #: L\_\_\_\_\_ - \_\_\_\_\_

Location of incident: \_\_\_\_\_

Officer(s) Involved: \_\_\_\_\_  
Name(s) or Badge Number(s)

Please be specific (additional sheet available): \_\_\_\_\_

\_\_\_\_\_

**APPLICANT'S SIGNATURE:** \_\_\_\_\_

### **OFFICE USE ONLY**

\_\_\_\_\_  
Date Request Received

Request Honored: No  Yes

\_\_\_\_\_  
Date Request Honored

\_\_\_\_\_  
Custodian's Signature

***"Pride and Dedication"***

